



## **Establishment Committee**

**Date:** MONDAY, 15 JANUARY 2018  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Deputy the Revd Stephen Haines (Chairman)  
Deputy Edward Lord (Deputy Chairman)  
Randall Anderson  
Sir Mark Boleat  
Deputy Keith Bottomley  
Alderman Peter Estlin  
Deputy Kevin Everett  
Sophie Anne Fernandes  
Deputy Jamie Ingham Clark  
Jeremy Mayhew  
Sylvia Moys  
Deputy Joyce Nash  
Barbara Newman  
Deputy Richard Regan  
Deputy Elizabeth Rogula  
Ruby Sayed  
Deputy Philip Woodhouse

**Enquiries:** Amanda Thompson  
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amanda.thompson@cityoflondon.gov.uk

**Lunch will be served in Guildhall Club at 1pm**  
**N.B. Part of this meeting could be the subject of audio or visual recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# **AGENDA**

## **Part 1 - Public Agenda**

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To agree the public minutes and summary of the meeting held on 5 December 2017.  
**For Decision**  
(Pages 1 - 6)
4. **OUTSTANDING ACTIONS REPORT**  
Report of the Town Clerk.  
**For Information**  
(Pages 7 - 8)
5. **PAY POLICY STATEMENT**  
Report of the Director of Human Resources.  
**For Decision**  
(Pages 9 - 20)
6. **MARKET FORCES SUPPLEMENTS - APPROVAL PROCESS**  
Report of the Director of Human Resources.  
**For Information**  
(Pages 21 - 26)
7. **UPDATE ON STRATEGIC APPROACH TO WORKING WITH VOLUNTEERS**  
Report of the Town Clerk.  
**For Information**  
(Pages 27 - 30)
8. **DEVELOPMENTS IN EMPLOYMENT LAW - UPDATE**  
Joint report of the Director of Human Resources and the Comptroller & City Solicitor.  
**For Information**  
(Pages 31 - 36)
9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
11. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.  
**For Decision**

## **Part 2 - Non-Public Agenda**

12. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 5 December 2017.

**For Decision**  
(Pages 37 - 38)

13. **OUTSTANDING ACTIONS REPORT**

Report of the Town Clerk.

**For Information**  
(Pages 39 - 40)

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

## **Part 3 - Confidential Agenda**

16. **CONFIDENTIAL MINUTES**

To agree the Confidential minutes of the last meeting held on 5 December 2017.

**For Decision**

17. **OUTSTANDING ACTIONS REPORT**

Report of the Town Clerk.

**For Information**

18. **POTENTIAL TUPE TRANSFER: 1-5 LONDON WALL BUILDINGS**

Report of the City Surveyor.

**For Decision**

19. **RETENTION PAYMENTS**

Report of the Director of Human Resources.

**For Decision**

20. **MARKET FORCES SUPPLEMENT**

Report of the Principal, Guildhall School of Music & Drama (TO FOLLOW).

**For Decision**